

Alternative Programs Referral Requirements

Program	Type of Supervision	Attachments	Details	Referrals Sent To
Don Francois-males and females	Probation (In Lieu of Revocation) Eligibility Tool - Concordia ID/Screening Checklist	Court Minutes or Petition for Cause, Concordia ID/Screening Checklist	Minutes/Petition for Cause should state "In Lieu of Revocation" the offender is ordered to the 90 day Don Francois Program	Headquarters - Attn: Derek Ellis Email or Fax 225-342-0211
Don Francois-males and females	Probation (Revoked via ACT 402) Eligibility Tool - Concordia ID/Screening Checklist & 402 Checklist	Court Minutes or Petition for Cause, Concordia ID/Screening Checklist, ACT 402 Release Letter, ACT 402 Checklist	Minutes/Petition for Cause should state Probation is revoked via ACT 402 (ART 900) for 90 days to be served in the Don Francois Program	Headquarters - Attn: Derek Ellis Email or Fax 225-342-0211
Don Francois-males and females	Parole (In Lieu of Revocation) Eligibility Tool - Concordia ID/Screening Checklist	Violation Report, Concordia ID/Screening Checklist	The 3rd box on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures *For a faster response, email Derek Ellis or Jan Rodrigue*
Don Francois-males and females	Parole (Revoked via ACT 402/299) Eligibility Tool - Concordia ID/Screening Checklist & 402 Checklist	Violation Report, Concordia ID/Screening Checklist, ACT 402/299 Release Letter, ACT 402/299 Checklist	The last box on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures *For a faster response, email Derek Ellis or Jan Rodrigue*
Steve Hoyle-males	Probation (Revoked via ACT 402) Eligibility Tool - 402 Checklist	Court Minutes, ACT 402 Release Letter, ACT 402 Checklist	Minutes/Petition for Cause should state Probation is revoked via ACT 402 (ART 900) for 90 days to be served in the Steve Hoyle Program	Headquarters - Attn: Derek Ellis Email or Fax 225-342-0211
Steve Hoyle-males	Parole (Revoked via ACT 402/299) Eligibility Tool - 402 Checklist	Violation Report, ACT 402/299 Release Letter, ACT 402/299 Checklist	The last box on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures *For a faster response, email Derek Ellis or Jan Rodrigue*
Steve Hoyle-males Limited and must be preapproved	PAROLE ONLY -IN LIEU OF REVOCATION	Violation Report, ACT 402 Checklist	The first 3 boxes on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures *For a faster response, email Derek Ellis or Jan Rodrigue*
LTCW - females	Probation (Revoked via ACT 402) Eligibility Tool - 402 Checklist	Violation Report, ACT 402 Release Letter, ACT 402 Checklist	Minutes/Petition for Cause should state Probation is revoked via ACT 402 (ART 900) for 90 days to be served in the LTCW Program	Referrals need to be forwarded to Headquarters - Attn: Derek Ellis Email or Fax 225-342-0211
LTCW - females	Parole (Revoked via ACT 402) Eligibility Tool - 402 Checklist	Violation Report, ACT 402/299 Release Letter, ACT 402 Checklist	The last box on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures *For a faster response, email Derek Ellis or Jan Rodrigue*
LCIW - females	Parole - IN LIEU OF REVOCATION	Violation Report	The first 3 boxes on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures
Transitional Work Program - males or females	Parole - IN LIEU OF REVOCATION	Violation Report	The first 3 boxes on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures

Transitional Work Program	Probation - IN LIEU OF REVOCATION	Minutes or Uniform Commitment Order email:TWPRrecommendations@corrections.state.la.us		Email: TWPRrecommendations@corrections.state.la.us
Blue Walter - males	Parole - IN LIEU OF REVOCATION	Violation Report	The 3rd box on the Notice of Preliminary Hearing must be checked/initialed	Headquarters - Follow normal Violation Report Procedures
Intensive Incarceration	Probation -	Can be ordered by Court as "In Lieu of" or Drug Court technical revocation. The Court should send the uniform Commitment Order or Certified Minutes email address: IntensiveIncarceration@corrections.state.la.us. More details are in P&P Policy PRO830.		Email: IntensiveIncarceration@corrections.state.la.us
Substance Abuse Probation Program (ACT 389)	Probation -	Court can suspend sentence placing on probation under ACT389. Criteria, eligibility and procedure outlined in policy PRO 831.		

1. PAROLE - ALL THE ABOVE ACTIONS REQUIRE A WARRANT

2. ACT 402 Release Letter - The first date on the release letter should be the date the offender was sentenced in court (Probation) or the date the offender pled guilty to the violations and signed the Notice of Preliminary Hearing (Parole). The computer will calculate the 90 day release date.
3. Steve Hoyle Program - ACT 402 Release Letter for offenders sentenced to the Steve Hoyle Program should be addressed to the facility in which the offender is currently detained.
4. The Don Francois Program may accept certain cases that are not deemed eligible by the ID/Screening Checklist. If an officer would like a specific case evaluated for acceptance, please call or email Derek Ellis or Jan Rodrigue.
5. Probation - the Court's wording for "In Lieu of Revocation" or "ACT 402 Revocation" does not have to be exactly as listed above, however, it must clearly indicate which sentence the judge intends. The minutes should NOT state both "In Lieu of Revocation" and "Under/Via ACT 402"